



Application for Employment

167 Church Street NE • Concord, North Carolina 28025
 Phone: (704) 554-4030 FAX: (704) 554-4032
<http://www.dnsolutions.com>

PLEASE PRINT IN BLACK OR BLUE INK
Application must be complete

Date _____ SSN _____

Name _____
 (Last) Print full legal name as it appears on your social security card (First) (Middle)

Street _____

City _____ State _____ Zip Code _____

Telephone Business () _____ Cell () _____ Residence () _____

Fax Number _____ E-Mail Address _____

Positions Applied For Indicate the position(s) for which you are applying in order of preference:

1) _____ 3) _____
 2) _____ 4) _____

Do you desire: Full-time _____ Part-time _____ Date available for work: _____
(or notice required at present employment)

Do you have any commitments to another employer that might affect your employment with DNS e-Solutions?
(For instance, do you hold another job that you intend to keep?) List days and times that would present a conflict.

Have you been employed by DNS e-Solutions before? Yes No If yes, list details

Skills List computer skills in which you are **proficient** _____

List computer skills in which you are **familiar**, but not proficient _____

Describe your keyboarding proficiency (if applicable) _____

Drivers License Number and State _____ Type/Class _____ Valid ? _____

List fields of work for which you are licensed, registered, or certified, giving date(s) and source(s) for issuance:

Educational Data

Mark highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12

College: 1 2 3 4

Graduate School: 1 2 3 4

School	List Name and Address of each Institution Attended	List Type of Degree Received	Date Degree Received	Major or Type of Course
High School				
Technical, Junior or Community College				
Four-Year College or University				
Graduate School				
Other				

Military Experience

Were you in the U.S. Armed Forces? Yes No If yes, what branch?

Dates of Duty: From _____ To _____ Rank at Separation _____

Briefly describe your military duties or training if relevant to the position for which you are applying:

General Information

Have you ever been convicted of or plead guilty to a misdemeanor or felony criminal offense? Yes No

If yes, please explain: (An affirmative answer will not automatically disqualify you from being considered as a candidate for employment. Use additional sheets if necessary.)

Are any of your relatives employed by DNS e-Solutions? Yes No If yes, list name, relationship and position

Employment complete all blocks, even if a resume is attached (list most current employer first)

Company Name	Telephone ()
Address	Employed - (Month & Year) From To
Name of Supervisor	Title of Supervisor
Your Job Title	Salary Start Ending Full-time Part-time
Description of Your Work	Reason for Leaving

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Indicate any employers that you prefer DNS e-Solutions not contact:

